

**Okemos Board of Education
Okemos, Michigan 48864
REGULAR MEETING JUNE 27, 2022**

The regular meeting of the Okemos Board of Education was called to order by President Gebara at 6:31 p.m. Call To Order

Members Present: Dean Bolton, Mary Gebara, Melanie Lynn, Andrew Phelps and Jayme Taylor

Members Absent: Katie Cavanaugh and Vincent Lyon-Callo

Administrators: Superintendent John Hood; Assistant Superintendent Stephen Keskes; and Finance Director Elizabeth Lentz

Members Cavanaugh and Lyon-Callo arrived at 6:32 p.m. Closed Session

MOVED Andy Phelps, SUPPORTED by Melanie Lynn that board adjourn to Executive Session pursuant to Section 8(a) of the Open Meetings Act for the purpose of discussing contract negotiations.

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayme Taylor	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

Reconvene

The board adjourned to executive session at 6:32 p.m.

The board reconvened at 7:32 p.m.

Members Present: Dean Bolton, Katie Cavanaugh, Mary Gebara, Melanie Lynn, Vincent Lyon-Callo, Andrew Phelps and Jayme Taylor

Administrators: Superintendent John Hood; Assistant Superintendent Stephen Keskes; Assistant Superintendent Stacy Bailey; DEI Director Lara Slee; and Finance Director Elizabeth Lentz

DEI Director Lara Slee provided an update regarding the status of the Equity Plan rewrite including: integration of the equity plan and strategic plan; and possible but necessary systems changes and drivers. Dr. Slee outlined what the equity plan is - a framework, a tool for collaboration, a commitment, a system for accountability, and to provide direction. She described what the equity plan is not - not a checklist, and not a complete solution. The process so far was explained, including committee work, student voice, stakeholder input and data collection. Guiding principles were reviewed and consist of diversity, inclusivity, equity, reflection, and data driven decision-making. Goals were outlined as well as strategies developed to meet those goals including: communication, culture, competency, instructional practices and assessments, policies and procedures. Work teams are currently being established who will operationalize the plan and define how to measure its success (using data). The review and reporting to the board schedule was provided. Equity Plan Update

Members inquired about tying board updates back to specific goals. Citizens Address Agenda & Non-Agenda Items
No one addressed the board.

Superintendent Hood reported on the following: proposed bond application and update;

summer projects; hiring update; communications and PR consultation update.

Katie Cavanaugh inquired about facility and grounds; while Melanie Lynn inquired about governance as it pertains to the equity plan.

Board Reports &
Request

President Gebara acknowledged correspondence from the following: Philip Martinez regarding the proposed 2022 bond; and Stacey Smith with an invitation to an advocacy event.

Members discussed the following: Protect the Pack event success; letter to legislators regarding gun safety; and recent Capital Area United Way meeting.

MOVED Dean Bolton, SUPPORTED by Jayme Taylor that board approve item 1 through 3 for immediate implementation and appropriate action.

Consent Agenda

Item 1: Approval of the minutes of the Special Meeting of June 8, 2022;

Item 2: Approval of the minutes of the Regular Meeting of June 13, 2022;

Item 3: Acknowledge receipt of the leave of absence report and approve the requested leave of absence for Megan Stadt, RTI Coach at Okemos High School for the period of August 18th through October 10, 2022.

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED Andy Phelps, SUPPORTED by Katie Cavanaugh that the board approve the employment of William Blair, Phys Ed Teacher at Chippewa Middle School, at Step 7, Division II; William Blythe, Band Director for Chippewa Middle School at Step 4, Division I; Rachel Murawski, 5th Grade Teacher at Kinawa at Step 5, Division I; and Elizabeth Steinmeier, Phys Ed Teacher at Central Montessori and CMS at Step 2, Division I of the teacher salary schedule, effective August 18, 2022 in accordance with sections 1230 (2) and 1230 a (2) of the Revised School Code conditioned upon receipt of acceptable criminal history checks and criminal records checks.

Employment -
Certified

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED Katie Cavanaugh, SUPPORTED by Andy Phelps that the board waive the reading and ratify the contract between the Okemos Board of Education and the Custodial/Maintenance/Food Service Units effective July 1, 2022 through June 30, 2023.

Custodial
Maintenance
Food Service
Contract

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayme Taylor	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED Katie Cavanaugh, SUPPORTED by Melanie Lynn that the board approve the Clerical/Technical Unit salary and benefits schedule as documented for the 2022-2023 school year.

Clerical
Technical
Unit

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayme Taylor	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 MOTION CARRIED

MOVED Jayme Taylor, SUPPORTED by Melanie Lynn that the board the board waive the reading and ratify the contract between the Okemos Board of Education and the Association of Okemos Administrators effective July 1, 2022 through June 30, 2023.

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayme Taylor	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 MOTION CARRIED

MOVED Andy Phelps, SUPPORTED by Melanie Lynn that the board approve the changes in salary and benefits for central office administrators as documented for the 2022-2023 school year.

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayme Taylor	Yes
Melanie Lynn	Yes		

Central Office
Admin
Adjustments

AYE: 7 NAY: 0 ABSENT: 0 MOTION CARRIED

MOVED Jayme Taylor, SUPPORTED by Katie Cavanaugh that the board approve the select personnel salary and benefits schedule as documented for the 2022-2023 school year.

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayme Taylor	Yes
Melanie Lynn	Yes		

Select Staff

AYE: 7 NAY: 0 ABSENT: 0 MOTION CARRIED

MOVED Katie Cavanaugh, SUPPORTED by Melanie Lynn that the board adopt the following new textbooks and materials for use at Okemos High School beginning with the 2022-2023 school year: Lit/Comp 10 - **Hidden Figures, The Radium Girls, and The Immortal Life of Henrietta Lacks**; English 10 - **Outcasts Unlimited**; Precalculus - **Precalculus With Limits**; Algebra II - **enVision Algebra II**; Forensics - **Forensic Science for High School**; Chemistry - **Introductory Chemistry: A Foundation**; Physical Science - ExploreLearning Gizmos, PearDeck & Puzzle Online Subscriptions; Economics - **Understanding Economics**; AP World History & Geography - **Traditions and Encounters**; Child Development - RealCare Baby; Engineering - VEX V5 POE/CIM Custom Kit: Project Lead the Way; German III - **Deutsch Aktuell Level 3**; World of Wonders Beginnergrten ELA Program; and TCI SSA! **America's Past; Regions and People; The World Through 1750; and the U.S. Through Industrialism** curriculum beginning in the fall of 2022.

Textbook
Purchases

AYE: 7 NAY: 0 ABSENT: 0 MOTION CARRIED

MOVED Dean Bolton, SUPPORTED by Katie Cavanaugh that the board award the purchase of flexible furniture to be funded by the 2019 Technology, Security,

Flexible
Furniture
Purchases

Transportation, Capital Outlay and Facilities Bond. Up to \$426,454.28 submitted by Demco for the library media centers.

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayne Taylor	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

2021-2022
Amended Budget

MOVED Andy Phelps, SUPPORTED by Vincent Lyon-Callo that the board approve the amended 2021-2022 Budget.

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayne Taylor	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

Budget Truth-in-Taxation Hearing

MOVED Dean Bolton, SUPPORTED by Vincent Lyon-Callo that the board open the meeting to the Budget/Truth-in-Taxation Hearing to present information on the 2022-2023 general fund budget, including the total authorized millage levied for operating purposes, and receive questions and comments from the public.

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes
Mary Gebara	Yes	Jayne Taylor	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

The budget truth in taxation hearing was opened at 8:51 p.m.

Director of Finance Elizabeth Lentz provided information regarding the proposed 2022-2023 budget including general fund; debt retirement; building and site sinking fund; capital projects; student/school activity fund; and food service budgets. The projected impact on the general fund balance is a deficit of \$1,342,238.

Member discussed the recent trend of decreased enrollments.

There were no public comments.

The hearing closed at 9:08 p.m.

2022-2023
Budget Adoption

MOVED Andy Phelps, SUPPORTED by Katie Cavanaugh that the board waive the reading and adopt the general appropriations resolution for the General Fund of \$61,437,198; Debt Retirement Fund of \$10,218,107; Building and Site Sinking Fund of \$2,521,582; Capital Projects Fund of \$120,008; Student/School Activity Fund of \$526,291 and Food Services Fund of \$1,724,896 for the 2022-2023 fiscal year.

Roll Call Vote

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Andy Phelps	Yes

Mary Gebara	Yes	Jayme Taylor	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

Assistant Superintendent Stacy Bailey presented information regarding furniture purchases to be funded through the 2019 Technology, Security, Transportation, Capital Outlay, and Facilities bond. The proposal is for furniture replacement for the Library Media Centers at several buildings. Bids will be brought to the board at their next meeting. It was noted that the furniture is able to be moved due to renovations or rebuilding.

Flexible Furniture Purchases

The board discussed the summer schedule, including July and August meetings. A special meeting has been established for July 11th and August 8th. The board will also have a work session to discuss student assessment tools.

Board Summer Schedule

The board discussed paying out Superintendent Hood's unused vacation days that aren't able to be carried over to next year. They will take action at the next meeting.

Supt. Unused Vacation Days

Nathan Mahn addressed the board regarding playground vandalism.

Public Comment

Members thanked Director Lentz for the budgeting process; asked for "pulse check" status of district's priorities and projects; and suggested a review of norms and expectations.

Other Matters

President Gebara adjourned the regular meeting at 9:32 p.m.

Adjourn

Jayme Taylor, Secretary